

PHILOMATH FIRE & RESCUE

December 9, 2024

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors meeting was called to order by President Doug Edmonds at 15:00. Board members present included: President Doug Edmonds, Treasurer Ken Corbin, and Daphne Phillips. Vice President Rick Brand and Board Member Joe Brier were unable to attend. Philomath Fire & Rescue staff in attendance included: Chief Chancy Ferguson, Office Administrator Ashley Scott and Operations Chief Dan Eddy. Volunteer Vice-President Paula Anderson was in attendance. Virtual attendees included City Council Liaison Christopher McMorran.
- II. INSURANCE PRESENTATION- Jeff Griffin WHA Insurance discussed the rates for property and auto increased 10%. Payroll increase and values added to the exposures. Lost ratio is at 24% compared to SDAO 65%. Auto supply change has added additional concerns with replacement apparatus. Future possibility to increase the deductibles on auto. Property insurance is on a blanket and deductible may want to increase in the future. Special Districts will be sending an appraiser in the future. Philomath Fire & Rescue outperformed other special districts. Griffin also discussed the current OSHA violations and other current focuses including SAIF utilizing the Struggle Well Program to help get firefighters back to work.
- III. CONSENT AGENDA
 - a. Minutes- November 12, 2024 Regular Session
 - b. Bills – November
 - c. Chief Vacation Hours

Phillips moved to approve Consent Agenda as presented. Corbin seconded.

Voting results 3-0 Passes with a quorum present:

Edmonds: In Favor

Corbin: In Favor

Phillips: In Favor

IV. PUBLIC COMMENT – None.

V. STAFF REPORTS

1. Board Report
 - Review Board Calendar
 - Chief Check in with Phillips (Scheduled November 15)
 - SDAO Organizational Assessment is completed and awaiting report.
 - Appreciation Dinner- Patrick Lumber Timber Hall toured by Chief and Phillips.
 - Chief Check in with Corbin (December)
 - Making sure volunteers can be involved on shifts.
 - Volunteer Association Business Meeting Representative- Brand
 - Decide 2025 Board Members to Attend Volunteer Association Business Meetings, Board calendar to be updated.
 - SDAO Conference Sign Ups- Scott will attend the HR and Finance Alliances.
2. Appreciation Dinner- Patrick Lumber Timber Hall toured by Chief and Phillips.
3. Fire Chief Report – Included in Board Packet and highlights discussed by Chief Ferguson. Received three applications and are currently setting up testing and interviews for Public Education Coordinator. Two new resident volunteers and community volunteers are in the process of being onboarded. Crews busy training daily with Captain Bovbjerg. Small vehicles are going through preventative maintenance. A very productive meeting was had with Corvallis Fire- a significant amount of time will be needed to iron out all the details.
4. Deputy Chief Report- Included in Board Packet and highlights discussed by Chief Ferguson. Many significant calls and continuing to set records. Edmonds believes it's important to show community presence at community events.
5. Office Administrator Financial Report- Included in Board Packet and highlights discussed by Scott. Oregon State University paid for their classes and 203 lightning strike claim with SDIS complete.

VI. REPRESENTATIVE REPORTS

1. Volunteer Association – Included in the Board Packet and discussed by Vice President Paula Anderson. Many volunteers assisting on A-Shift to fill Resident Volunteer void. Volunteers have a large and important presence at all community events.
2. IAFF Local 4925 – No representative present or report submitted.

3. City Council Liaison- discussed by Councilor Christopher McMorran. Infrastructure projects are coming together and will be completed in 2025. Election will be sworn in on January 7th. City Counselor and committee applications being received. Hydrant Testing will be discussed further with City Manager.

VII. OLD BUSINESS

1. Master Plan Community Survey Questions Update- Discussed by Chief Ferguson and asked the board to have a board member be the liaison. Moved to New Business.
2. Levy Assistance Options- Three options were discussed with the Board, the Board wants to have an educational presentation from Christopher McMorran and having Scott reach out to the three options for costs.
3. Annexation Options- Discussed by Chief Ferguson and wanting to watch the progress moving forward.
4. Employee Handbook Final Reading

Corbin moved to approve Employee Handbook as presented. Phillips seconded.

Voting results 3-0 Passes:

Edmonds: In Favor

Corbin: In Favor

Phillips: In Favor

VIII. NEW BUSINESS

1. AFG Grant Submission Approval- Chief Ferguson

Edmonds motioned to approve the submission and accept the funds to proceed with the AFG Grant if awarded. Phillips seconded.

Voting results 3-0 Passes:

Edmonds: In Favor

Corbin: In Favor

Phillips: In Favor

2. Work Session Scheduling for Board Policy and Master Plan- Survey Monkey will be set up to coordinate with the board.

3. Appreciation Dinner and Community Survey Liaison

Edmonds motioned to appoint Phillips to be the lead and work with staff to coordinate the appreciation dinner. Corbin seconded.

Voting results 3-0 Passes:

Edmonds: In Favor

Corbin: In Favor

Phillips: In Favor

Edmonds motioned to appoint Phillips to create the Community survey and to report back at the Board Meetings. Corbin seconded.

Voting results 3-0 Passes:

Edmonds: In Favor

Corbin: In Favor

Phillips: In Favor

- IX. ACTION ITEMS- None.
- X. NEXT MEETING – January 13, 2025
- XI. ADJOURNMENT – 16:34.