

PHILOMATH FIRE & RESCUE

September 9, 2024

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors meeting was called to order by President Doug Edmonds at 15:04. Board members via Zoom included: Daphne Phillips and Treasurer Ken Corbin. Board members in attendance included Rick Brand at 15:29. Joe Brier was unable to attend. Philomath Fire & Rescue staff in attendance included: Chief Chancy Ferguson, Office Administrator Ashley Scott and Deputy Chief Rich Saalsaa at 15:06.

- II. CONSENT AGENDA
 - a. Minutes- August 12, 2024 Regular Session
 - b. Bills –August
 - c. Chief Vacation Hours

Phillips moved to accept Consent Agenda as presented. Corbin Seconded. Approved 3-0.

- III. PUBLIC COMMENT- None.

- IV. STAFF REPORTS
 1. Board Report – The Board would like to see Philomath Fire & Rescue participation Chili Cook Off in the future. The attendance at the event was great and it’s another opportunity to be with the community.
 - Review Board Calendar- Moved November Meeting to November 12th. Needing to schedule Chief Check in with Brier.
 2. Fire Chief Report – Report included in Board Packet and highlights discussed by Chief Ferguson. Response capabilities of the district have been vastly improved, and the board is impressed with the progress and abilities of the district. New union executives may desire more changes to the personnel policy. Community engagement has been well received and it’s great to be involved with the community.
 3. Deputy Chief Reports- Report included in Board Packet and highlights discussed by Deputy Chief Saalsaa. Moving forward with Cybersecurity grant to submit soon to add more resiliency, and transition to a .gov site. Open House preparation. So far 12

agencies are committed, and 1 food vendor (looking for more). Currently, one month ahead of statistics from last year- on track to have another record-breaking year.

4. Office Administrator Financial Report- Report included in Board Packet and highlights discussed by Scott. Many conflagration expenses are going out, requesting reimbursements as soon as OSFM sends the paperwork to complete.

V. REPRESENTATIVE REPORTS

1. Volunteer Association – Report included in Board Packet by President Eddy and highlights discussed by Chief Ferguson. Board and Chief focused on the letter received from Jefferson County (included in the Board Packet)- giving the volunteers praise and thanks for being willing to be involved with conflagrations.
2. IAFF Local 4925 – No representative present or report submitted.
3. City Council Liaison- Report provided by Councilor Christopher McMorran, discussed by Chief Ferguson. Report added to Board Packet.
 - a. North 12th Street Properties- City of Philomath is awaiting responses for possible federal wetland classification.
 - b. Fire Hydrant Testing- Philomath Fire & Rescue to post for part time position to complete the testing. Potentially adding a hydrant testing fee to our fee schedule to be reimbursed for hydrant testing in the future.

VI. OLD BUSINESS

1. Policy Update- Discussed by Ferguson. We have divided out the policies and are working through them. Working with the union on confirming personnel policy.

VII. NEW BUSINESS

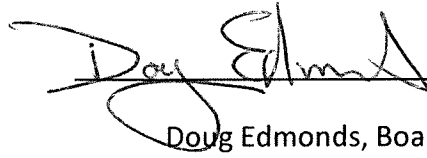
1. Organization Chart Discussion- Ferguson discussed the movement of supervision of the Part Time Public Education Coordinator.
2. Appreciation Dinner- Set the Date- February 8th. Name officially to be determined in the future.
3. November Meeting Reschedule- Moved meeting to November 12th at 3 pm.
4. Master Plan Community Survey- Discussed by Ferguson. The board wanted multiple ways to receive feedback from the community. Such as: QR Code, Survey Monkey, and Hard Copy.

VIII. ACTION ITEMS

- a. Calendar change and addition
- b. Survey Options

IX. NEXT MEETING – October 8, 2024

X. ADJOURNMENT- 15:44



Doug Edmonds, Board President